



**BOARD OF DIRECTORS
RECRUITMENT**

INFORMATION PACKAGE

ABOUT US

Founded in 1970, E4C is a charitable human services organization providing a range of services to Edmontonians in need. What started as a cooperative effort between four city centre churches 40 years ago have grown into a diverse organization that works to achieve effective and collaborative efforts in response to social needs and emergent issues within our community.

E4C exists to limit, alleviate and ultimately eliminate poverty. In our vision, E4C is an active, supportive and empowering presence in a time of individual, family and community need. We create opportunities for people to become self-supporting and lead in the growth of inclusive, caring communities. Dedicated to program and service excellence, we place high priority on collaborative partnerships, inclusive transparent operations, promoting public awareness and building broad community support. We are responsive to emergent needs, and continuously seek new and creative opportunities to improve and develop our services in our areas of expertise.

In more than 40 years, E4C's services have grown to over 20 programs, operating in four quadrants of the city and impacting over 10,000 people every year. Through the expression of E4C's values – courage, compassion, connection, commitment – our programs and services address the fundamental causes of vulnerability for children, youth, families, individuals and communities. We focus our work in four main areas:

- **Food Security** – *People living in poverty are more likely to experience food insecurity due to their lack of access to sufficient and nutritious food. E4C increases food security by providing essential support such as three meals a day in our emergency shelter, providing children with a nutritious lunch or snack at school, and building knowledge and skills around food access and nutrition.*
- **Housing and Shelter** - *Having a home is essential to a person's wellness and quality of life. E4C provides a range of housing services such as emergency shelter, interim housing, affordable housing, permanent supportive housing and supports to secure permanent housing and staying housed.*
- **Education and Skill Development** – *Education presents one of the pathways out of poverty. E4C works across the lifespan to help people to develop their potential such as providing children with an early advantage to be successful in school, assisting youth to overcome training and employment barriers, and working with vulnerable persons to develop life skills and make positive life changes.*
- **Community and Connection** – *Healthy communities come from healthy relationships between community members. E4C works to grow community capacity through supporting people's participation within their community, grassroots community projects, and collaborative ventures with other community organizations.*

E4C BOARD OF DIRECTORS

Our Board of Directors is a volunteer-based governance Board. The role of the Board is to:

- Determine the organization's mission and overall strategic direction
- Monitor organizational performance
- Select, evaluate and support the Chief Executive Office (CEO)
- Develop and conserve the organizations resources
- Promote and support the organization and its purpose

BOARD DIRECTOR

A Director on the E4C Board will:

- Actively support E4C's mission, values and philosophy
- Work with Directors from the community at large and faith based organizations
- Attend Board/Committee meetings, orientation, planning and evaluation sessions
- Add 'value ' to the Board's deliberations and decisions

BOARD DIRECTOR TERM

Directors are elected by the members at the Annual General Meeting (AGM). A Director is elected for a three year term with option for re-election to a maximum of two additional three year terms.

BOARD COMPOSITION

Our Board consists of eighteen (18) Directors; twelve (12) representatives of our faith communities and six (6) representatives of the community at large.

TIME COMMITMENT

Directors attend bi-monthly Board meetings, held the fourth (4th) Thursday of the month from 5:00 – 7:00 PM. Additional Committee meetings occur bi-monthly or monthly (committee depending). Each Director will be a member on at least one of the Committees.

WHAT WE CAN OFFER YOU

- Opportunity to give back to your community
- Experience working on a not for profit governance Board
- Opportunities to learn about and contribute to ongoing efforts to eliminate poverty in the city of Edmonton
- Effective use of your expertise and experience
- Networking possibilities

WHO SHOULD APPLY?

Candidates who can demonstrate their interest in:

- Supporting E4C's mission, values and philosophy
- Bringing a community perspective to the Board table
- Committing time for Board duties and related activities

Experience in the following areas would be an asset:

- Accounting/financial background
- Community development/community relations initiatives
- Legal/regulatory environments
- Working with and understanding minority cultures
- IT/e-commerce and privacy management
- Government/public sector relations

RECRUITMENT PROCESS

The Nominations Committee will conduct interviews for vacant Board positions in early April. Selected candidates will be voted in at the AGM in May. A Police Information Check with a vulnerable sector search is required.

YOUR APPLICATION PACKAGE

Please include the following in your application:

- Cover letter (one page) outlining your interest in serving on the E4C Board of Directors
- Resume (maximum three pages)
- Two professional references

Please submit your application package by **FRIDAY, MARCH 11, 2016** to:

Mary Molloy, Nominations Chair
c/o Barb Spencer, E4C
9321 Jasper Avenue
Edmonton AB T5H 3T7
Phone: 780.424.7543 ext. 165
Fax: 780.756.1392
Email: bspencer@e4calberta.org

For additional information about the recruitment process, please contact Barb Spencer at 780.424.7543 ext. 165 or bspencer@e4calberta.org

To learn more about E4C please visit us at www.e4calberta.org

Thank you for your interest in joining the E4C Board of Directors.