



Care Worker – Women’s Emergency Accommodation Centre (WEAC)

e4c is a not-for-profit organization that works across Edmonton, helping people get what they need to tackle life’s challenges. At e4c, we are working to limit, alleviate and ultimately eliminate poverty in Edmonton. Everyone has a story . . . and we believe in a future where poverty isn’t part of it.

The Women’s Emergency Accommodation Centre (WEAC) provides emergency beds, meals, and security for women in a 24-hour-a-day staffed facility. The Care Worker is a front line staff member of the WEAC team responsible for the delivery of services to shelter users. This role ensures that the basic needs of persons served are being met with dignity and respect through providing a variety of supports including: medication distribution, intake, diversion, and keeping the facility clean. As a team member of WEAC, you will actively engage with shelter users regularly to ensure their needs are being heard to better facilitate pathways out of shelter.

Hours: Full time position, 5 days on 3 days off - 11:00pm to 8:00am

Why Join Our Team

- Full time position includes health, dental, and other work related benefits.
- Build relationships and connect people to the work we do.
- Engage with individuals in meaningful opportunities, which positively impact those we serve.
- Be a part of a supportive team, dedicated to professional and personal growth.

In Your Role You Will

- Engage with persons served to maintain a safe and secure environment for all women.
- Complete intake process by: assessing and documenting persons served including physical/mental strengths and barriers, creating shelter exit plan, and reviewing shelter expectations and guidelines.
- Provide direct care to persons served by responding to requests for services-including emotional support, crisis intervention and mediating shelter user conflict.
- Administer medication distribution for shelter users.
- Arrange for referrals to other agencies and programs where appropriate.
- Maintain the overall cleanliness and organization of the building.
- Build positive relationships with shelter users and community members.
- Develop and maintain accurate documentation regarding program information.
- Perform additional supports to the program as required.

Education and Certifications

Required

- Degree or Diploma in Social Work, Child Youth Care, Nursing, or human service field. (or working towards)
- Standard First Aid.
- Police Information Check including vulnerable sector.
- Child Intervention Check.
- Suicide Intervention Training.
- Medication Administration.
- De-escalation.
- Harm Reduction.
- Aboriginal Awareness Training.



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Experience

- 1+ years’ of experience working with marginalized or vulnerable populations.
- Proven ability to practice relationship-based approaches.
- Extensive background and experience working with people requiring higher levels of support due to trauma, addictions, mental illness, and/or poverty.
- Full competency and experience with harm reduction, person-centered, trauma-informed, strength based, collaborative, and/or solution focused practice.
- Experience using evidence based models of practice.
- Experience building and managing large, complex budgets.
- Proficient and skilled with computer use and Microsoft office database entry.

Competencies

- **Relationship Building:** ability to build formal and informal professional relationships. Fosters dignity, respect and non-judgmental approach with shelter users, team members, other e4c personnel, external service providers and community members.
- **Innovative:** ability to be a creative problem solver, generate and implement ideas to improve operations or develop new opportunities.
- **Integrity and Ethical Behaviour:** a clear understanding of professional boundaries, confidentiality, ethical practices and guiding principles of WEAC.
- **Accountability:** ability to define expectations for one’s own role and to act in accordance with these expectations, ability to define expectations for shelter users, ability to self-reflect, demonstrate skills, knowledge and attitudes to effectively carry out duties of the job and maintain personal care over time.
- **Service Orientation:** ability to understand shelter users’ needs and ensure users feel safe and welcomed during their stay at the shelter.
- **Communication:** communicating with individuals and groups of diverse backgrounds using appreciate and effective communication tools and techniques.

Apply

- Email: hr@e4calberta.org
- Website: www.e4calberta.org

At e4c diversity is our strength. We embrace diversity and offer equal opportunities to all qualified applicants. We welcome your application regardless of origin, culture, ethnicity, age, ability, gender identity or faith.

Thank you to all those apply. Only those short-listed will be contacted for an interview.